



*Chicago House empowers persons living with or vulnerable to HIV/AIDS to lead healthy and dignified lives, through housing and compassionate, client-centered support services.*

### **JOB DESCRIPTION**

**POSITION TITLE:** Sexual Health and Outreach Coordinator

**CLASSIFICATION STATUS:** Exempt

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Provide HIV Screening and Outreach Services
- Testing co-location in the South and West Cook County Suburbs
- Respond to client concerns and emergencies
- Convey harm reduction strategies
- Work cooperatively as part of a team
- Follow up with enrolled clients
- Conduct outreach to communities in Chicago that have high rates of HIV infection via community-based organizations and other public and private entities that have access to high risk populations.
- Liaise with community organizations and members in an effort to form vital working partnerships for testing and education provision
- Provide rapid HIV screening and pre- and post-test counseling for clients at high risk of acquiring HIV.
- Screen and identify high risk negatives who are interested in starting PrEP.
- Utilize harm reduction, trauma-informed, and LGBTQ affirming strategies with clients.
- Collect and analyze required HIV testing data for submission to all appropriate funders while following all protocols on confidentiality and data integrity.
- Assist with reports to all prevention project funders.
- Attend continuing education training/workshops to keep informed about HIV and HIV prevention best practices.
- Meet with Outreach, Screening, and Referral Program Manager weekly for supervision. In addition, weekly Outreach, Screening and Referral Program meetings & HOPE Department meetings.
- Other duties that relate to HIV Counseling, Testing, and Referral, as assigned.
- Engage communities and individuals in conversation about healthcare and insurance
- Perform other appropriate duties as assigned.



**REQUIREMENTS/QUALIFICATIONS:**

- High school diploma or GED required, Bachelor's or Master's degree in social work or related field preferred
- Training in conducting HIV Counseling, Testing, and Referral services (through Chicago Department of Public Health or Illinois Department of Public Health) required
- IDPH HIV Test Counseling Certificate / Counselor Number highly preferred
- Valid Illinois Driver's License
- Willingness to drive a Sprinter Van
- Willingness to conduct street and agency outreach required
- Willingness to work night and weekend hours required
- Familiarity with HIV required
- Counseling experience preferred
- Comfort with discussing sex and substance use behaviors required
- Experience with group level health education presentations preferred
- Demonstrated excellent oral and written communication skills
- Bilingual / bicultural preferred

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