



Chicago House empowers persons living with or vulnerable to HIV/AIDS to lead healthy and dignified lives, through housing and compassionate, client-centered support services.

JOB DESCRIPTION

POSITION TITLE: Transformative Housing Case Manager

CLASSIFICATION STATUS: Exempt

SUMMARY: Chicago House is seeking a Housing and Health Case Manager for the Transformative Housing Program, designed to reduce housing instability for Transgender Women of Color living with HIV. The Transformative Housing program is a Rapid Re-housing/Transitional Housing hybrid program that operates within the spirit of the Housing First model. Transformative Housing participants work with the Transformative Housing Program Manager, Transformative Housing Case Manager, and Career Specialist to engage with medical care, pharmacy services, and career services, with the ultimate goal of being able to financially sustain an apartment prior to program discharge. The Transformative Housing Program Manager, Transformative Housing Case Manager, and Career Specialist will work closely together to provide wrap around services to up to 50 clients in the first year.

POSITION DESCRIPTION:

- Ability to case manage for a Rapid Re-housing/Transitional Housing Program for individuals identified as Transgender Women of Color living with HIV.
- Ability to complete home visits to clients' homes
- Ability to respectfully interact with clients and landlords
- Ability to work cooperatively as part of a care team
- Ability to respond to emergencies and be on call as required
- Ability to work from a harm reduction approach
- Ability to learn and use database systems

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Communicate and collaborate with the Transformative Housing Program Manager to identify referrals for housing, including determining and documenting client eligibility for housing program.
- Conduct comprehensive psychosocial assessments of clients' needs and create a service plan required to meet those needs utilizing input from the client, care team, and others as appropriate
- Routinely assess client's progress toward meeting goals on service plan; provide motivational enhancement as needed.



- Provide intensive case management services that focus on improving clients' health outcomes, quality of life indicators, and long term housing stability.
- Make referrals to link clients to community services, and advocate for access to needed services.
- Collaborate with the career specialist to assist clients in gaining financial independence and housing stability.
- Serve as client's advocate in the procurement of benefits and entitlements.
- Work with Landlord Liaison to identify available housing units.
- Facilitate clients' placement into housing, developing and maintaining relationships with landlords and property managers.
- Maintain client files in accordance with Chicago House, HUD, and Council on Accreditation standards.
- Participate in weekly clinical supervision, weekly case conferences, and monthly group IDT case reviews.
- Attend and participate in appropriate staff meetings.
- Report health and/or behavior changes of clients to the Program Manager
- Use corresponding database(s).
- Perform other duties as assigned

REQUIREMENTS/QUALIFICATIONS:

- Bachelor's degree in Social Work or related field, Master's preferred. Bachelor's may be waived with demonstrated experience, knowledge and effectiveness in homelessness/housing services with highly vulnerable populations when all other requirements are met.
- Must have consistent access to a vehicle to complete home visits.
- Experience in using Harm Reduction, Trauma Informed Care, and Motivational Interviewing preferred.
- Previous housing experience and familiarity with HIV preferred.
- Experience working with trans communities preferred.
- Shared identities with program participants preferred.
- Demonstrated excellent oral and written communication skills.
- Bilingual/bicultural preferred.
- Proven ability to collaborate successfully across diverse cultural and social communities.

Chicago House is an Equal Opportunity Employer that does not discriminate on the basis of actual or perceived race, creed, color, religion, alienage or national origin, ancestry, citizenship status, age, disability or handicap, sex, marital status, veteran status, sexual orientation, genetic information, gender identity, sex assigned at birth, arrest record, HIV status, or any other characteristic protected by applicable federal, state or local laws.